



Course Withdrawal and Refund Policy

To drop/withdraw from your course:

- Email moodleadadmin@scetv.org and state that you are dropping the course.
- Unenrolling within the Moodle platform or messaging your facilitator is not sufficient to be considered for a possible refund.
- The timestamp of your email to moodleadadmin@scetv.org will be used to determine any refund qualification.

Refunds for ETV LEARN R2S courses are available as indicated below:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Course opens for Preview			Last day Drop for 100% refund		
	Start Date		Last day Drop for 90% refund	Last day to Enroll		
Last day Drop for 75% refund	No refunds starting today					

Policy	Timing	Example
Course drop with 100% refund:	Up to 4 days prior to the course start date (counting backwards from the course start date)	If the course begins on a Monday and you drop it by the preceding Thursday, your refund will be 100% of the course price you paid.
Course drop with 90% refund:	3 days prior to the start date (counting backwards from the course start date) through day 3 of the course (counting the start date as day 1)	If the course begins on a Monday and you drop it on the Friday before the start date or by the immediate following Wednesday, your refund will be 90% of the course price you paid.
Course drop with 75% refund:	Days 4-7 of the course (counting the start date as day 1)	If the course begins on a Monday and you drop it on or between the immediate following Thursday and Sunday, your refund will be 75% of the course price you paid.
No refund:	8th day of the course and thereafter (counting the start date as day 1)	If the course starts on a Monday and you drop it on or after the immediate following Monday, you will not be eligible for a refund.
Hardship transfers:	If you experience a significant life disruption during your course, such as an illness, death in the family, or other serious issue, and you would like to transfer your enrollment to a future course, you must submit your request in a reasonable time period per the situation and provide supporting evidence. Transfer requests must be submitted to moodleadadmin@scetv.org.	